

Duties and Tasks – Academic Assessment Committee 2019-20

About the AAC: <http://fora.aa.ufl.edu/University/JointCommittees/Academic-Assessment-Committee>

Duties	Anticipated Tasks
The Academic Assessment Committee shall review Academic Learning Compacts (ALC) and Student Learning Outcomes (SLO) developed by each unit in order to assess their feasibility and consistency with UF Institutional Assessment processes.	<ul style="list-style-type: none"> • Review SLO proposals for new programs; review revisions of existing SLOs. <ul style="list-style-type: none"> • Take action on all new and revised SLOs. • Review and approve academic assessment plans for 2019-20.
The Committee will review and advise the General Education Committee regarding the institutional assessment plan for General Education and <i>UF Quest</i> .	<ul style="list-style-type: none"> • Make recommendations for modification to the General Education/UF Quest assessment process as needed. • Take approval action on modifications.
The committee will review all Academic Assessment Plans.	<ul style="list-style-type: none"> • Review representative samples for approval. • Review and approve program goals.
The committee will advise Institutional Assessment on all matters related to assessment of academic programs.	<ul style="list-style-type: none"> • Review Academic Assessment processes and modify as needed. • Review faculty resources and provide recommendations for improvements. • Discuss and recommend new content for faculty assessment workshops. • Guide the development of online modules for faculty on assessment processes. • Discuss/develop a faculty and/or program recognition process.
The Committee will discuss approaches to the development of institutional student learning outcomes.	<ul style="list-style-type: none"> • Develop standards and processes for validity and reliability for student learning assessments.
Contribute to the success of the 2020 assessment conference, <i>Assessment in Higher Education: Enhancing Institutional Excellence</i> , March 12, 2020, Reitz Union.	<ul style="list-style-type: none"> • Participate in the development and implementation of the 2020 assessment conference.
The committee will provide an annual report of its work, findings, and recommendations to the Senate and the President.	<ul style="list-style-type: none"> • Review and approve meeting minutes.
Contribute to successful launch of the new UF journal, <i>The Journal of Assessment in Higher Education</i> .	<ul style="list-style-type: none"> • Consider Serving as special reviewers when appropriate, recommend potential author contributors
Other duties as needed.	<ul style="list-style-type: none"> • To be determined.